



Phase 3 Management Team Minutes

Wednesday, April 5, 2023

4:00 p.m.

Webex

Attendees: Jasbir Gill, chair, Alison Haynes, Katrin Zipperlen, Katie Bonner, Alex Darmonkow, David Stokes, Heidi Coombs, Brian Kerr, Rick Audas, Debra Bergstrom, James Quinlan, Suzanne Drodge, Carla Peddle, Michelle Simms, Taryn Hearn

Regrets: Jerry McGrath, Jinelle Ramlackansingh

Recorded by: Vivian Whelan

Topic	Details	Action Items and person responsible
Introduction and Welcome		Jasbir Gill
Agenda review - Review for Conflict of Interest - Confirmation of Agenda		Jasbir Gill
Review and approval of prior minutes – Review of action items from previous meeting	Motion to approved agenda and minutes: Rick Audas Seconded by: Alex Darmonkow All in favour	Jasbir Gill
1. Assessment Working Group	- Some faculty are late responding or not sending new questions.	Suzanne Drodge/ Katrin Zipperlen
2. Curriculum Lead Minor change	Three major curriculum changes: - Motion to move Ethical Behaviour and Scholarly Publication from Phase 4 Prep to Physician Competencies 4: Alison Haynes Seconded by: Rick Audas	

Our Vision: Through excellence, we will integrate education, research and social accountability to advance the health of the people and communities we serve.

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	<p>All in favour.</p> <ul style="list-style-type: none"> - Motion to move Patient and Provider Resources from Phase 4 Prep to Physician Competencies 4: A. Haynes Seconded by: D. Bergstrom All in favour The Phase 4 team are in approval of the move. - Motion to remove Surgery Clinical Skills: A. Haynes Don't have quorum to agree. Vote: 3 abstained, 4 agree, 1 opposed. Suggest to move to P4P Action: A. Haynes 	
3. PESC	<ul style="list-style-type: none"> - Indigenous Health was good. - Content is heavy before the exam. - PBLs are not helpful. Tutors are inconsistent. - Renal PBLs were a good experience but went outside the scope of material on the exam. Can PBLs go earlier? COS will follow up. 	Heidi Coombs/ Jasbir Gill
4. Clinical Skills	<ul style="list-style-type: none"> - No updates 	Debra Bergstrom
5. ILS	<ul style="list-style-type: none"> - No report 	Jerry McGrath
6. Research Curriculum Group	<ul style="list-style-type: none"> - Dr. Costello and M. Simms are following up with students having challenges. 	Michelle Simms
7. Community Health & Faculty Issues	<ul style="list-style-type: none"> - Concerned with low or no attendance for Community Health sessions. Suggested to 	Rick Audas



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	match Community Health sessions with the Patient course.	
8. Physician Competencies	- No issues	James Quinlan
9. Learner Issues	- OSCE is tomorrow, exam next week. Looking forward to the one-week Spring break.	Alex Darmonkow Katie Bonner
10. Accreditation Updates	- Setting up a presentation of accreditation outcome site visit. The article in the Gazette should be out soon. - T. Hearn is stepping down and J. Gill will take over accreditation. - The new Phase 4 Prep lead is Dr. Sahar Iqbal.	Brian Kerr Taryn Hearn
11. Next meeting	May 3, 2023	